

Referee Instructions

Click on the link received in the email from noreply@sd23.bc.ca to confirm your email address. Check spam if not received. Click on the blue link.

It will bring you to this page where you will click on the maroon New Referees Create Account Here.

Referees - Sign In

New Referees Create Account Here

Email:

Password:

☐ Remember me?

Log in

Forgot Password

It will open a new window

Referee - Create Account

Legal First Name:

Legal Last Name:

Email:

Confirm Email:

Password:
MIN. LENGTH 8, 1 NUMBER, MIX OF LOWERCASE & UPPERCASE, 1 SPECIAL CHARACTER

Confirm password:

Register

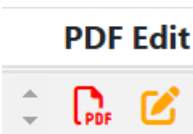
When completed click on the maroon Register button.
You will receive a second email; click on the blue link.

Confirm Email

Thank you for confirming your email. Please [Click here to Log in](#)

Then login using credentials created.

Complete profile screen, and each student you have clicked a link for will appear. Click on the Orange "Edit Statement of Reference" form signing at the bottom. Statements are automatically sent when you log off.



When completed the student can check their online application to confirm that the "Date Signed" section of their Referees Info has a date and time.

Email cobss@shaw.ca if you need help.