



1. Log in to Workday Account
2. Go to "Academics" section and scroll all the way down
3. Click on "UBC Official Documents"
4. Log in to CWL account
5. Click on "+ Confirmation of Enrolment Letter"
6. Order Enrollment letter

Verification of Enrolment Letter for *

We are pleased to confirm the following enrolment info

Program of Study: Bachelor of Applied Science
Okanagan Campus + VANCOUVER

Session: 2024-25 Winter Session
Term 1: September 01, 2024 - December 31, 2024
Term 2: January 01, 2025 - April 30, 2025

Term of Enrolment: Term 1: 18 credit(s)
Term 2: 18 credit(s)
Note: Students registered in 9 or more credits per term are considered full-time students.

Year Level: Shelby Watts is registered in year 1 of a 4 year program.

Sincerely,

Rella Ng
Associate Vice President Enrolment Services and Registrar

The official language of instruction is English at the University of British Columbia. Course descriptions can be found at www.calendar.ubc.ca

This letter cannot be used to confirm enrolment for government student loans.

UBC's Designated Learning Institution (DLI) Number is O19330231062

For external award providers who send funding directly to UBC, please make the cheque payable to the University of British Columbia and quote the student number and campus location in the memo of the cheque. If the cheque is for multiple students, please provide clear instructions on how the funds should be applied. Cheques received without this information will be returned to the sender.

Please get in touch with UBC Vancouver by calling 604-822-9836 or 1-877-272-1422 (Toll-free) or UBC Okanagan by calling 250-807-9100 or 1-866-596-0767 (Toll-free) for any questions or for electronic funds transfer or wire transfer details.

Cheques can be mailed to the Campus where the student will be studying:

UBC Vancouver Student Support and Advising, Enrolment Services
#1206 - 1874 East Mall, Brock Hall
Vancouver BC, V6T 1Z1 Canada
Attention: External Awards Processing Team

UBC Okanagan Student Records and Financial Services
214 University Centre, 3272 University Way
Kelowna BC, V1V 1V7 Canada
Attention: External Awards Processing Team

*UBC will issue a T4A to the student recipient for your external award on your behalf unless you notify our office.